Scope of Work

Varsity Baseball Fence Replacement

Remove and replace 247 linear feet of existing fencing with new 8-foot-high black vinyl-coated chain-link fencing, including one 12-foot and one 8-foot double-drive gate.

Track & Field Fence Replacement

Remove and replace 829 linear feet of existing fencing with new 4-foot-high galvanized chain-link fencing, including one 12-foot and two 8-foot double-drive gates.

Total Scope: Replacement of 829 linear feet of fencing and five double-drive gates to improve safety, security, and overall athletic facility conditions.

Portsmouth School Department – SAU 52
City Hall, 1 Junkins Ave, Suite 402
Portsmouth, NH 03801
www.cityofportsmouth.com/school

DATE: October 20, 2026

TO: Planning Department

FROM: Ken Linchey, Director of Buildings & Grounds/ Maintenance

RE: Employer Authorization

To Whom It May Concern:

As the Director of Buildings & Grounds/Maintenance for the Portsmouth School Department, I am authorized to act as a representative of the Department in matters related to my responsibilities.

This authorization includes the authority to make decisions and act on behalf of the Portsmouth School Department, provided such actions are made in good faith, are within the scope of my responsibilities, and serve the best interests of the City of Portsmouth, Portsmouth School Department.

Sincerely,
Ken Linchey

Ken Linchey
Director of Buildings & Grounds/Maintenance
Portsmouth School Department
1 Junkins Ave.
Portsmouth, NH 03801
(603)610-4168 – Office Line
klinchey@sau52.org

City of Portsmouth, New Hampshire

Wetland Conditional Use Permit Application Checklist

This wetland conditional use permit application checklist is a tool designed to assist the applicant in the planning process and for preparing the application for Conservation Commission and Planning Board review. The checklist is required to be uploaded as part of your wetland conditional use permit application to ensure a full and complete application is submitted to the Planning and Sustainability Department and to the online portal. A pre-application conference with a member of the Planning and Sustainability Department is encouraged as additional project information may be required depending on the size and scope of the project. The applicant is cautioned that this checklist is only a guide and is not intended to be a complete list of all wetland conditional use permit requirements. Please refer to Article 10 of the City of Portsmouth Zoning Ordinance for full details.

Applicant Responsibilities: Applicable fees are due upon application submittal to the Planning Board (no fees are required for Conservation Commission submission). The application will be reviewed by Planning and Sustainability Department staff to determine completeness. Incomplete applications which do not provide required information for the evaluation of the proposed site development shall not be provided review by the Conservation Commission or Planning Board.

Name of Applicant: Portsmouth School Department Date Submitted: 10/20/2026

Application # (in City's online permitting): LU-26-133

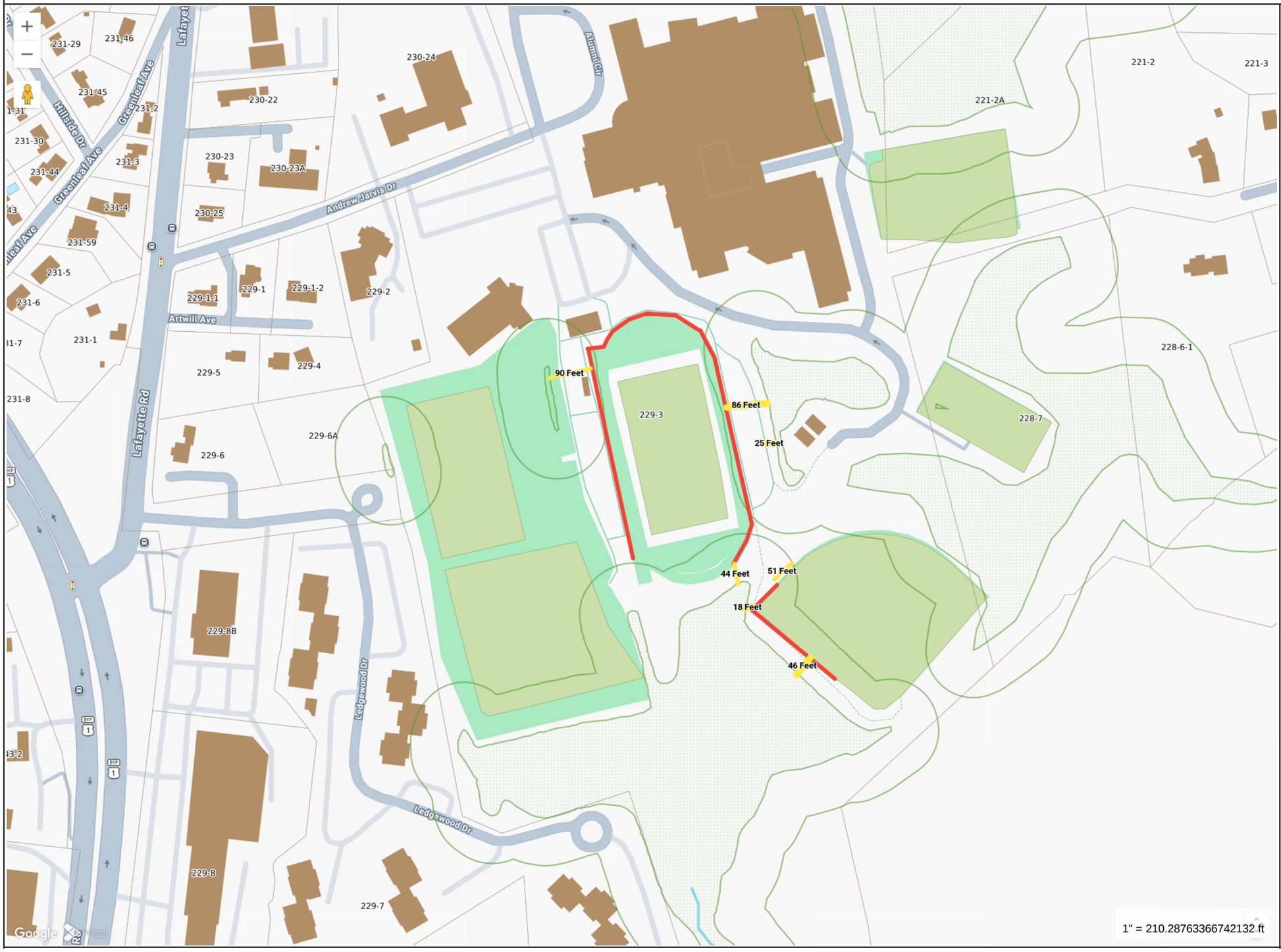
Site Address: 50 Andrew Jarvis Drive Map: 0229 Lot: 0003

☑	Required Items for Submittal	Item Location (e.g. Page or Plan Sheet/Note #)
✓	Complete application form submitted via the City's web-based permitting program	
✓	All application documents, plans, supporting documentation, this checklist and other materials uploaded to the application form in OpenGov in digital **Portable Document Format (PDF)**. One hard copy of all plans and materials shall be submitted to the Planning and Sustainability Department by the published deadline.	

☑	Required Items for Submittal	Item Location (e.g. Page/line or Plan Sheet/Note #)
✓	Basic property and wetland resource information. **(10.1017.21)**	
✓	Additional information required for projects proposing greater than 250 square feet of permanent or temporary impacts. **(10.1017.22)**	
✓	Demonstrate impacts as they relate to the criteria for approval set forth in Section 10.1017.50 (or Section 10.1017.60 in the case of utility installation in a right-of-way). **(10.1017.23)**	No impact.
✓	Balance impervious surface impacts with removal and/or wetland buffer enhancement plan. **(10.1017.24)**	No impact

☑	Required Items for Submittal	Item Location (e.g. Page/line or Plan Sheet/Note #)
✓	Wetland buffer enhancement plan. **(10.1017.25)**	
✓	Living shoreline strategy provided for tidal wetland and/or tidal buffer impacts. **(10.1017.26)**	N/A
✓	Stormwater management must be in accordance with Best Management Practices including but not limited to: *1. New Hampshire Stormwater Manual, NHDES, current version.* *2. Best Management Practices to Control Non-point Source Pollution: A Guide for Citizens and City Officials, NHDES, January 2004.* **(10.1018.10)**	N/A
✓	Vegetated Buffer Strip slope of greater than or equal to 10%. **(10.1018.22)**	No slope changes
✓	Removal or cutting of vegetation, use of fertilizers, pesticides and herbicides. **(10.1018.23/10.1018.24/10.1018.25)**	No
✓	All new pavement within a wetland buffer shall be porous pavement. **(10.1018.31)**	No
✓	An application that proposes porous pavement in a wetland buffer shall include a pavement maintenance plan. **(10.1018.32)**	No
✓	Permanent wetland boundary markers shall be shown on the plan submitted with an application for a conditional use permit and shall be installed during project construction. **(10.1018.40)**	
☑	**Requested Items for Submittal**	**Item Location (e.g. Page or Plan Sheet/Note #)**
✓	A narrative/letter addressed to the Conservation Commission Chair (if recommended to Planning Board then an additional narrative addressed to the Planning Board Chair at that time) describing the project and any proposed wetland and/or wetland buffer impacts. Please visit the WCUP instruction page for further application instructions.	
✓	If New Hampshire Department of Environmental Services (NHDES) Standard Dredge and Fill Permit is required for this work, please provide this permit application at the same time as your submission for a Wetland Conditional Use Permit.	

Applicant's Signature: Ken Linchey **Date:** 10/20/26



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

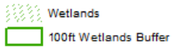
City of Portsmouth, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 09/15/2026

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

Map Theme Legends

Wetlands



City of Portsmouth



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

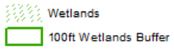
City of Portsmouth, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 09/15/2026

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

Map Theme Legends

Wetlands



City of Portsmouth

Chainlink Fence Detail

4' & 8' Chain Link with toprail

